I DEFINITION

Resident: A physician at any level of Graduate Medical Education in a program accredited by the Accreditation Council for Graduate Medical Education. Participants in accredited subspecialty programs are specifically included.

II POLICY

A. All Residents who are selected into residency programs are required to meet the eligibility and selection requirements in accordance with the Essentials of the Accreditation Council for Graduate Medical Education. The residency programs must select from eligible applicants on the basis of residency program–related criteria such as their preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation and integrity. NYU Winthrop Hospital (NYUWH) does not discriminate with regard to sex, race, age, religion, color, national origin, disability, or any other applicable legally protected status.

B. Applicants for residency are considered eligible for appointment to an ACGME-accredited residency program if they meet the following qualifications:

1. Graduates of medical schools in the United States and Canada accredited by the Liaison Committee on Medical Education (LCME)

2. Graduates of colleges of osteopathic medicine in the United States accredited by the American Osteopathic Association (AOA)

3. Graduates of medical schools outside the United States and Canada who meet one of the following qualifications:
   (a) Have received a currently valid certificate from the Educational Commission for Foreign Medical Graduates or
   (b) Have a full and unrestricted license to practice medicine in a U.S. licensing jurisdiction.

4. Graduates of medical schools outside the United States who have completed a Fifth Pathway program provided by an LCME-accredited medical school.

C. Residents who have completed their basic residency and are applicants for residency in subspecialty programs shall be graduates of ACGME-accredited programs or an osteopathic program that has received ACGME pre-accreditation. In extraordinary circumstances, an applicant may be accepted from a non-ACGME program who has exceptional and related experience, and who will be qualified to sit for the subspecialty board of the American Board of Specialties. This can only be done with the specific written approval of the Chief Academic Officer.

D. Specialty Residents in ACGME-accredited training programs at NYU Winthrop Hospital are not required by the hospital to hold a New York State License. An individual program
director may choose to require licensure. If licensure is a program eligibility requirement, this will be made known to the prospective resident/subspecialty resident during recruitment.

Subspecialty residents in ACGME-accredited training programs at NYU Winthrop Hospital are required by the hospital to hold a medical License. This license may be obtained in any of the United States.

E. For residents transferring in from other programs, a letter of release from the current program director is required. This shall be obtained by NYU Winthrop’s program director.

To determine the appropriate level of education for residents who are transferring from another residency program, the program director must receive written verification of previous educational experiences and a statement regarding the performance evaluation of the transferring resident, including an assessment of competence in the six Core Competencies prior to their acceptance into the program. A program director is required to provide verification of residency education for residents who may leave the prior to completion of their education. (See Transfer Resident Policy approved by GMEC 2/6/06.)

F. For residents who have terminated from a program before completing it, NYU Winthrop’s credentialing process requires direct contact between the Director of Academic Affairs and/or the Program Director and the program director at the previous program. To be eligible for residency at NYU Winthrop, residents with prior, interrupted training must provide NYU Winthrop with signed permission for release of information by the precedent program(s).

III RESPONSIBILITIES

A. The Program Director is responsible for selecting from among eligible applicants on the basis of their preparedness, ability, academic credentials, communication skills, personal qualities such as motivation and integrity, and professionalism.

B. Each Program Director shall have a written program-specific policy which provides greater specificity to the above criteria.

C. The Office of Academic Affairs is responsible for reviewing each resident’s academic credentials to ensure that all requirements are met.

IV PROCEDURES

A. The Program Director or his/her designee shall review each applicant’s credentials and qualifications to determine his or her eligibility to be appointed to a residency/subspecialty residency at NYUWH.

B. Applicants are responsible for providing all the required credentials and employment eligibility requirements to NYUWH prior to their appointment as a Resident.

C. Once the Program Director has selected an applicant for a residency position, the Office of Academic Affairs shall review all academic credentials to ensure that the eligibility requirements have been met. In selecting from among qualified applicants, it is strongly suggested that programs participate in an organized matching program, where available, such as the National Resident Matching Program (NRMP).