I DEFINITION
Resident: A dentist at any level of Graduate Medical Education in a program accredited by the Commission on Dental Accreditation. Participants in accredited subspecialty programs are specifically included.

II POLICY
A. All Residents who are selected into residency programs are required to meet the eligibility and selection requirements in accordance with the Accreditation Standards of the Commission on Dental Accreditation. The residency programs must select from eligible applicants on the basis of residency program–related criteria such as their preparedness, ability, aptitude, academic credentials, communication skills, and personal qualities such as motivation and integrity. NYU Winthrop Hospital (NYUWH) does not discriminate with regard to sex, race, age, religion, color, national origin, disability, or any other applicable legally protected status.

B. Applicants must have one of the following qualifications to be eligible to enter the advanced general dentistry education program in oral medicine:
   1. Graduation from a predoctoral dental education program accredited by the Commission on Dental Accreditation
   2. Graduation from a predoctoral dental education program in Canada accredited by the Commission on Dental Accreditation of Canada
   3. Graduation from an international dental school with equivalent educational background and standing as determined by the institution and program.

C. General Dentistry Residents who meet the license requirement for education in NY State shall be deemed to be exempt persons and shall not be required to obtain a limited permit, provided that they are employed in an approved residency program for the purpose of fulfilling initial licensure requirements. Not later than sixty days after entry into an approved residency program, the dental resident shall be registered with the NY State Education Department. http://www.op.nysed.gov/prof/dent/dent5r.pdf

E. For residents transferring in from other programs, a letter of release from the current program director is required. This shall be obtained by NYU Winthrop’s program director.

   To determine the appropriate level of education for residents who are transferring from another residency program, the program director must receive written verification of previous educational experiences and a statement regarding the performance evaluation of the transferring resident, including an assessment of competence in the six Core Competencies.
prior to their acceptance into the program. A program director is required to provide verification of residency education for residents who may leave the program prior to completion of their education. (See Transfer Resident Policy approved by GMEC 2/6/06.)

F. For residents who have terminated from a program before completing it, NYU Winthrop’s credentialing process requires direct contact between the Director of Academic Affairs and/or the Program Director and the program director at the previous program. To be eligible for residency at NYU Winthrop, residents with prior, interrupted training must provide NYU Winthrop with signed permission for release of information by the precedent program(s).

III RESPONSIBILITIES

A. The Program Director is responsible for selecting from among eligible applicants on the basis of their preparedness, ability, academic credentials, communication skills, personal qualities such as motivation and integrity, and professionalism.

B. Each Program Director shall have a written program-specific policy which provides greater specificity to the above criteria.

C. The Office of Academic Affairs is responsible for reviewing each resident’s academic credentials to ensure that all requirements are met.

IV PROCEDURES

A. The Program Director or his/her designee shall review each applicant’s credentials and qualifications to determine his or her eligibility to be appointed to a residency/subspecialty residency at NYUWH.

B. Applicants are responsible for providing all the required credentials and employment eligibility requirements to NYUWH prior to their appointment as a Resident.

C. Once the Program Director has selected an applicant for a residency position, the Office of Academic Affairs shall review all academic credentials to ensure that the eligibility requirements have been met. In selecting from among qualified applicants, it is strongly suggested that programs participate in an organized matching program, where available, such as the National Resident Matching Program (NRMP).

NYUWH Graduate Medical Education Committee: Revised and Approved 6/6/16