POLICY: Resident Promotion and Renewal Policy

I. Purpose

The ACGME requires that there be an institutional policy regarding conditions for reappointment, non-renewal, or non-promotion of residents.

II. Policy

Residents shall be advanced to the next level of training upon satisfactorily meeting the goals and objectives for that year of training. Promotion shall not be automatic. It shall be based upon cumulative evaluations of residents, by core competencies, and other criteria as defined by the Program Directors in their respective curricula. Specific ACGME milestone criteria may be used by a program to determine a resident’s readiness for promotion or competence for contract renewal.

III. Procedures

Residents whose contracts will not be renewed, or residents who will not be promoted to the next level of training, shall be given written notice of intent, whenever possible, four months prior to the end of the resident’s current contract. If the primary reason for non-renewal or non-promotion occurs within four months prior to the end of the agreement, the Program Director is to provide the resident with as much notice as possible. The Program Director is to notify and discuss with the Designated Institutional Official (DIO) such action before it is taken.

At the time of notification of non-renewal or non-promotion, residents are to be advised by the Program Director that they have the right to grieve the decision through the GMEC’s Due Process Policy and Procedure. They shall be given a copy of the Due Process Policy and referred to the DIO for any additional information about the process.

NYU Winthrop Hospital Graduate Medical Education Committee: Approved 12/3/07
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ACGME Institutional Requirement II.D. 4 (d)